

NOTICE OF PRIVACY FOR EMPLOYEES AND CANDIDATES

ASAHI KASEI PLASTICS with the address in Armando Birlain Shaffler No. 2001 Tower II (17-A) Central Park, Centro Sur, Queretaro, Qro. Código Postal 76090, Mexico, with the website www.akplastics.com is responsible of the use and protection of your personal information so we will inform you the following:

The personal information that we get from our employees and candidates, we use them to have contact for job interviews, the use of the resume is to have a personal file of the worker and to determine salary payments and fee payments for the Instituto Mexicano del Seguro Social (IMSS) and for the Instituto del Fondo Nacional de la Vivienda para los Trabajadores (INFONAVIT) and the AFORES.

To complete the tasks describes in this agreement, we will use the following information: civil status, CURP, RFC, name, address, age birth day, telephone, email, salary position, degree, diplomas, school, nationality, bank details, photo id, personal references, personal information from the spouse, children, parents and dependents, physical conditions and social insurance number.

You have the right to know what information we have, why we need them and how we use them. At the same time is the right to solicit the correction of your personal information in case it is not updated, is not complete or incorrect. You have the right to ask us to erase the information of our data base when you considered we are not using it in a proper way or you don't agree with the use of the information, this rights are known as ARCO.

To exercise the rights of the ARCO and to know the procedure and requirements, you must send the request to agarcia@akplastics.com, with a written request directed to the privacy department to the attention of Lic. Alejandra Garcia Ramos Reyes in the same address before mentioned, the request must contain: name, signature, address with a copy of the legal documents to corroborate the id of the person and to include clear personal information. Asahi Kasei Plastics will answer your petition in 20 working days after receiving the request and we will inform you of the decision with a written answer at your home address or email you provided.

The contact information of the person in charge of the department is the following:

Name of the Person: Lic. Alejandra Garcia Ramos Reyes

Address: Armando Birlain Shaffler No. 2001 Torre Corporativo II (17-A) Central Park, Colonia Centro Sur, Querétaro, Querétaro. Código Postal 76090, México.

Email address: agarcia@akplastics.com

Phone Number: (442) 290-8465 / 199-5243

You can revoke the consent you gave us to make use of your personal information. But is important that you understand that not in all cases we can answer your request and conclude the use of information instantly because it is possible that because of a legal obligation we still require to use your personal information, at the same time you should know that sending us a request will end the work relationship with us.

To revoke your consent, limit the use and give out your personal information you must sent your request to: agarcia@akplastics.com

We can make any changes, modifications, and updates to this privacy agreement because of new legal regulations or because of our own needs of products and services that we offer might change, because of changes to our privacy agreements or work ethic or any other causes.

We will keep you informed of the changes that this agreement might have you can find the information at www.akplastics.com.

The procedure that we will use to send you the notifications of the changes and modifications of this privacy agreement will be informed in the website.